

## Community Music Lessons

[music.wisc.edu/CML](http://music.wisc.edu/CML)

The Community Music Lessons program is designed to give undergraduate and graduate students in the School of Music opportunities to learn about applied music teaching. As Music Instructors, students earn hourly wages while improving their lesson-providing skill. All undergraduates must be enrolled in or have completed “Intro to Pedagogy and Conduction”, or equivalent, before being an instructor through CML.

### What are the Covid-19 Policies?

Due to the changing climate with the Covid19 Pandemic, all instructors, parents, and students are required to be masked during all lessons. We are to follow both University and School of Music guidelines regarding sanitizing procedures. Instructors are required to reserve a large classroom space through the facilities website. Students are to modify their instrument to slow down any possible spread of droplets. This is to be communicated between instructor and student to best provide specific instructions on what would be needed for the instrument and possible options to purchase. For Students that are under the age of 16, lessons will be offered via Zoom.

### What if I am already a TA?

You can still work with up to six students through the program.

### Where do lessons take place?

All lessons must take place in the School of Music’s Mosse Humanities Building.

### Can I teach other private lessons outside of this program in a Humanities Building practice room or studio?

No.

### Why not?

Because it is against University of Wisconsin policy (liability purposes) and you could risk losing your studio/practice room privileges!

### How much will I get paid?

Instructor Experience Level	Pay Rate
Undergraduate	\$20/hr
Graduate	\$25/hr

### How will I be paid?

Bi-weekly pay periods extended from Sunday through Saturday over two weeks, and are paid via direct deposit the following Friday. Submit time reports online using Kronos Workforce System and report student lesson details via e-mail.

How do I sign up?

1. Complete the Instructor application – with applied professor signature
2. Sign and return one copy of the “Music Instructor Policy” Statement
3. Submit a current one-page resume
4. Complete payroll forms available in CML office (4510) or by email
5. Submit all four portions to:

Shelby Miller  
Coordinator, Community Music Lesson  
[CML@music.wisc.edu](mailto:CML@music.wisc.edu)