



## Mead Witter School of Music

UNIVERSITY OF WISCONSIN-MADISON

### MEAD WITTER SCHOOL OF MUSIC DISTINGUISHED ALUMNI AWARD

#### I. PURPOSE:

The purpose of the University of Wisconsin-Madison Mead Witter School of Music Distinguished Alumni Award is to recognize an alumnus or alumna who is making, or has made, an outstanding contribution to the Music profession in service or in artistic impact. In addition to the award, the recipient of the Distinguished Alumni Award will receive recognition on the school's website with a profile in any publication related to the award. The Mead Witter School of Music and Alumni Association will provide an opportunity to alumni and guests to contribute to student support at the time of the award in honor of the awardee.

- For the purpose of judging nominations, an outstanding contribution should include evidence of one or more of the following:
- Artistic Award: Exceptional skills and credentials as a music professional.
- Service Award: Noteworthy contributions in music to society at large including significant influence on the candidate's place of employment, community, and/or profession.

#### II. ELIGIBILITY:

Only living alumni of the University of Wisconsin-Madison Mead Witter School of Music are eligible. For purposes of definition, alumni must have received at least one degree from the University of Wisconsin-Madison School of Music.

#### III. AWARD:

- The award shall consist of a certificate presented to the recipient. At the time of the presentation, all guests/audiences will be invited to make a donation to student support in honor of the awardee.
- The recipient may be featured in an award event or program, and an article can be written for the Mead Witter School of Music's annual publications, and published on the Mead Witter School of Music's website.
- The award will be presented annually at the time and venue which each recipient will find most personally/professionally meaningful to be determined by the Director of the School of Music in consultation with the awardee.

#### IV. NOMINATIONS:

Nominations can be made by University of Wisconsin-Madison Mead Witter School of Music Faculty, current or emeritus, and University of Wisconsin-Madison Alumni. All nominations must include the following:

- A nomination cover sheet (see below) from the person placing the name in nomination, which details the nominee's qualifications as a Distinguished Alumnus.
- A biographical statement, résumé or CV, providing basic information such as: name, address, employment history, and all music degrees and dates.

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### **NOMINATIONS CONTINUED:**

- Letters of support (maximum of 3) are welcomed and strengthen the nomination. Writers of support letters should provide their contact information and title. Support letters must be sent to the nominator and included with the submission.
- Nominations must be submitted electronically to the Director of the School of Music.
- All paperwork must be submitted electronically to the Director of the School of Music by October 15th.
- The final selection will be approved by the Distinguished Music Alumni Award Committee (DMAAC) in the spring of each year.
- Any nominations not selected for the award may be re-nominated in subsequent years.
- If, in the opinion of the DMAAC, no worthy candidate is nominated in a given year, the Award will not be presented that year.

### **V. SELECTION PROCESS:**

- After all nominations are received, the candidates will be reviewed by the DMAAC. This committee will consist of faculty emeriti, current faculty, the president of the School of Music Alumni Association along with the Director of the Mead Witter School of Music. This committee will qualify the nomination pool and make recommendations to the Advisory Selection Committee which will consist of members of DMAAC with additional 3 current School of Music faculty to be appointed each year by the Director of the Mead Witter School of Music.
- It shall be the duty of the Advisory Selection Committee to make the final selection of the award recipient.
- The Wisconsin Foundation and Alumni Association (WFAA) Director of Development shall serve as an ex-officio, non-voting, member and shall provide assistance in coordinating nominations.
- The Director of the Mead Witter School of Music shall notify the awardee by phone call or in person and discuss meaningful time and venue for presenting the award each year.

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## *Nomination Cover Sheet*

Name of person submitting application: \_\_\_\_\_

Check all that apply:     UW-Madison Music Faculty or Emeriti     UW-Madison Alumni

Mailing Address \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Name of UW-Madison Alumni Nominee: \_\_\_\_\_

List all degrees the graduate earned from UW-Madison \_\_\_\_\_

\_\_\_\_\_

Mailing Address \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

### **Application Checklist – in addition to this cover sheet please provide:**

- A detailed description of the reasons for nominating and the ways the nominee is making, or has made, an outstanding contribution to the Music profession in service or in artistic impact.
- Include any letters of support.
- Other relevant supporting materials. Include any articles, reviews, recordings, or other documentation relevant to the project.

**Send electronically by October 15<sup>th</sup> to:**

Director of the Mead Witter School of Music  
**Director@music.wisc.edu**