

University of Wisconsin – Madison Piano Pioneers

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Program Guidelines

- Piano Pioneers offers 13 lessons each semester, for two consecutive semesters. Students are expected to be part of the program for the whole year (September-May). This ensures that each student benefits fully from his/her lessons.
- All lessons are held at the University of Wisconsin-Madison Humanities Building at a convenient time arranged by the student and his/her teacher.
- Students can purchase necessary music books from their teacher or from a local music store recommended by their teacher. The average cost of books for the entire year is usually \$20.00-\$30.00. Funding is available to help cover the cost of books if needed.
- Students are encouraged to participate in recitals, group lessons, concerts, and other special events held throughout the year.

Parent and Student Responsibilities

- Parents are responsible for bringing students at each lesson on time and with all necessary materials, and for picking up students on time.
- Students are asked to come to each lesson ready to cooperate and work.
- Each teacher will give practice assignments appropriate for each individual student. These assignments are designed to help the student progress in his/her study and make lessons productive and enjoyable. Students and their families are responsible for establishing a practice routine. While each teacher can advise students and parents about appropriate amounts of practice time and how to create a positive and distraction-free practice environment, Piano Pioneers students are expected to set aside a minimum of: 15-20 minutes a day of practice (beginning students)

20-30 minutes a day of practice (students beyond the first year of lessons)

30-45 minutes a day of practice (students beyond the third year of lessons)

- Piano Pioneers teachers welcome the attendance of parents at private lessons and questions regarding their child's progress. Please limit discussion of your child's progress to telephone conversations with the teacher or to scheduled appointments.
- The Piano Pioneers staff and teachers want to see each student enjoy and succeed in his/her piano study and will work with each family to meet these goals. Students who consistently miss lessons or come unprepared, however, will be asked to leave the program.

Make-up Lesson Policy

When students sign up for lessons, they reserve a place in the program and in their teacher's schedule. Teachers make a commitment to carefully plan lessons and be there to teach them each week during the semester. We appreciate the commitment students are making to at-home practice and weekly lessons; we also understand that unexpected events sometimes make it difficult for students (and teachers) to make it to a scheduled lesson. With all this in mind, the following make-up policy is designed to provide a cushion for emergency situations, but also ensure continuity in students' piano study and fair use of scholarship funding.

1. Each student is allowed **one make-up lesson per semester**, provided they give their teacher **24-hour notice** of the anticipated absence.
2. Make-up lessons will be arranged if a teacher is sick or otherwise unable to teach a scheduled lesson.
3. No make-up lessons will be given for student no-shows, and the student will be responsible for paying the full cost of that lesson (\$15.00)
4. If a student is late for a lesson, the missed time will not be made up.
5. No refunds will be given for missed lessons.

Payment Information

In order to fairly distribute scholarship funds, Piano Pioneers students will be eligible for one of two scholarship levels (based on family income) during the 2009-2010 program year:

Family's Annual Household Income Scholarship per 30-Minute Lesson

\$0-\$40,000 (one or more students participating)	Eligible for \$10.00 scholarship
\$40,000-\$70,000 (one or more students participating)	Eligible for \$5.00 scholarship
over \$70,000	Ineligible for scholarship

Requests for additional scholarship funding will be considered on an individual basis.

- A copy of the family's 2008 income tax return is required with the registration form.
- Tuition can either be paid all at once **by September 14th**, or paid in two equal parts: one by **September 14th**, 2009, and the other by **October 19th**, 2009.
- Students may pay for lessons in person or by mail. If paying in person by check or cash please arrange via e-mail to meet with Program Coordinator, Paola Savvidou (savvidou@wisc.edu).

If paying by mail, send checks only (no cash) to:

Attn: Paola Savvidou
UW-Madison
School of Music,
3561 Mosse Humanities Building,
455 N. Park St.,
Madison
WI 53706

Checks should be made out to UW-Madison School of Music, with Piano Pioneers in the **memo**.

Piano Pioneers and Piano Pedagogy Lab
Academic Calendar
2009-2010

September	7	Lessons begin
September	14	Full or half tuition payment due
October	19	Half tuition payment due
October	25	Recital, Morphy Hall, 3:30pm
November	23-27	Thanksgiving break
December	6	Recital, Morphy Hall, 3:30pm
December	11	Last day of lessons
December 12	January 18	Holiday Recess
January	19	Lessons begin
March	6	Recital
March 27 -	April 4	Spring break
April	24	Recital
April	26	Last day of lessons

**University of Wisconsin-Madison
Piano Pioneers
Student Registration Form 2009-2010**

Please print and complete this form, then return along with first payment and a copy of your 2008 income tax return to:

Attn: Paola Savvidou,
UW-Madison School of Music,
3561 Mosse Humanities Building,
455 N. Park St.,
Madison, WI 53706.

Student name: _____ Age: _____
Parent name: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Alternate phone/cell: _____
E-mail: _____
Family's annual household income: _____
Tuition amount enclosed (see chart below): _____

****Please include a copy of your 2008 income tax return with this form. ****

Family's Annual Household Income Scholarship per 30-Minute Lesson

\$0-\$40,000 (one or more students participating) Eligible for \$10.00 scholarship
\$40,000-\$70,000 (one or more students participating) Eligible for \$5.00 scholarship

Total Amount due per semester

Scholarship amount	Family's payment
\$10.00	\$5.00 x 13 lessons = \$65.00
\$5.00	\$10.00 x 13 lessons = \$ 130.00

I have read, understand, and agree to the Piano Pioneers program guidelines and policies.

Student's signature
(Parent's signature if student is under 18)

Date

Please contact Paola Savvidou, program director, with any questions or concerns at savvidou@wisc.edu